

**Benny Be Music Productions**  
Music Timeline Planning Worksheet

(415) 239-4670 Office

events@bennybemusic.com • www.bennybemusic.com

**Bride's Name:** \_\_\_\_\_ **Groom's Name:** \_\_\_\_\_

**Contacts:** \_\_\_\_\_

**Phone Numbers:** \_\_\_\_\_

**Type of Function:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Number of Guests:** \_\_\_\_\_

**Location:** \_\_\_\_\_

### Wedding Ceremony

**Officiate:** \_\_\_\_\_ **Contact Number:** \_\_\_\_\_

**On-Site Coordinator/Event Planner:** \_\_\_\_\_

**Contact Numbers:** \_\_\_\_\_

**Times:** \_\_\_\_\_ to \_\_\_\_\_

✓ **Pre-Ceremony Music (background); choose style(s):**

Classical  \_\_\_\_\_

Jazz  \_\_\_\_\_

Folk  \_\_\_\_\_

Other (specify)  \_\_\_\_\_

Special Requests: \_\_\_\_\_

**Times:** \_\_\_\_\_ to \_\_\_\_\_

**Ceremony Processional Music:**

✓ **Seating of the Mothers' Processional Song Choice:** \_\_\_\_\_

✓ **Bridal Party's Processional Song Choice:** \_\_\_\_\_

(Example: J. Clark, "Trumpet Voluntary" or J.S. Bach, "Jesu Joy of Man's Desiring")

Other (specify) \_\_\_\_\_

✓ **Bride's Processional Song Choice:** \_\_\_\_\_

(Example: Pachelbel, "Canon in D," or R. Wagner, "Bridal Chorus"—"Here Comes the Bride")

Other (specify) \_\_\_\_\_

✓ **Music during the ceremony (optional):** \_\_\_\_\_

Specify: Candle Lighting  Vocalist  Reflection Music  Instrumental

✓ **Recessional Cue: Final words of Officiate before Recessional Music Starts:**

(Example: "And now for the first time, may I introduce Mr. & Mrs...!"—begin music)

✓ **Recessional Music Song Choice:** \_\_\_\_\_

(Example: G.F. Handel, "Hornpipe," or Mendelssohn, "Wedding March.")

Other (specify) \_\_\_\_\_

✓ Indicates items for client to fill out.

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**Wedding Reception**

**Times:** \_\_\_\_\_ to \_\_\_\_\_

**✓ Cocktail Background Music; choose style(s):**

Classical  Jazz  Folk  \_\_\_\_\_  
Other (please specify) \_\_\_\_\_

**Times:** \_\_\_\_\_

**Wedding Party Arrival and Introduction**

Introduce: Bride and Groom?\_

**✓** Bride and Groom announced as: \_\_\_\_\_

**✓** Music to be used for introduction: \_\_\_\_\_

**✓** Wedding Party announced as (names): \_\_\_\_\_

**✓** Music to be used for introduction: \_\_\_\_\_

**✓** Will there be a blessing/name of person? Y / N : \_\_\_\_\_

**✓** Will the Father of the Bride give a Welcome Toast (name)? Y / N : \_\_\_\_\_

**Times:** \_\_\_\_\_ to \_\_\_\_\_

**✓ Hora/Chair Dance (Jewish Only) Y / N :** \_\_\_\_\_

**Times:** \_\_\_\_\_ to \_\_\_\_\_

**✓ Dinner Background Music**

Classical  Soft Contemporary  Folk  Jazz   
Other (specify) \_\_\_\_\_

**✓ Toasts** - Do you wish to have the toast before, during, or after dinner? \_\_\_\_\_

(If dinner is a buffet then toast can only happen before or after dinner)

**✓** Best Man (name) Y / N : \_\_\_\_\_

**✓** Maid-of-Honor (name) Y / N : \_\_\_\_\_

**✓** Brides Parents/Family (names) Y / N : \_\_\_\_\_

**✓** Grooms Parents/ Family (names) Y / N : \_\_\_\_\_

**✓** Invite your guests to make a toast? Y / N : \_\_\_\_\_

**✓** If yes, then open it to the Floor –or– keep it to Close Family and Bridal Party? \_\_\_\_\_

**✓** Indicates items for client to fill out.

**Time:** \_\_\_\_\_

✓ **First Dance Song** Y / N : \_\_\_\_\_

✓ **Father/Daughter Dance** Y / N : \_\_\_\_\_

Half Way Through Invite:  Groom to escort his mother onto the floor  Bridal Party  
 Parents  Guests

✓ **Mother/Son Dance** Y / N : \_\_\_\_\_

Half Way Through Invite:  Bridal Party  Parents  Guests

✓ **Bridal Party Dance** Y / N : \_\_\_\_\_

(Traditionally guests join for open dancing halfway through)

### **Further Micro-Events at Wedding Reception**

**Time:** \_\_\_\_\_

✓ Would you like to do a Thank You Toast? Y / N : \_\_\_\_\_

**Time:** \_\_\_\_\_

Please list specific songs (title & artist) for the following:

✓ **Cake Cutting Song** Y / N : \_\_\_\_\_

**Time:** \_\_\_\_\_

✓ **Bouquet Toss Song** Y / N : \_\_\_\_\_

✓ **Garter Toss Song** Y / N : \_\_\_\_\_

**Time:** \_\_\_\_\_

✓ **Money Dance Song(s)** Y / N : \_\_\_\_\_

(Traditionally, people pin money on bride and groom for a dance)

**Time:** \_\_\_\_\_

✓ **Mezinki (Jewish Only)** Y / N : \_\_\_\_\_

(When parents are marrying off their last child)

**Time:** \_\_\_\_\_

✓ **Last Dance** Y / N : \_\_\_\_\_

Other Comments: \_\_\_\_\_

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**DJ Dance Music**

**Choosing Songs for Your Event: The Concept**

Music is a highly subjective and personalized expression to everyone. When picking your songs for your event, picture what you think will work best for the people you are inviting. Think of what will appeal to the various age groups, backgrounds, etc. It's good to have mix of music from various musical periods so everyone feels involved at some point during the event. Think about background music versus "real dance" music.

The best way to begin this process is to pick music you definitely do want played.

You can either check off the songs you like from the DJ's list in your possession and/or simply fill out this form below and fax, mail, or email it back. Check the styles you would like played:

- ✓  FULL VARIETY    BIG BAND    OLDIES 50'S-60'S    MOTOWN    DISCO  
 FUNK    80'S NEW WAVE    80'S DANCE    HIP HOP  
 90'S DANCE    TECHNO    HARD ROCK    JAZZ    CLASSICAL  
 COUNTRY    CLASSIC ROCK    OLDER R & B    CURRENT R & B  
 CURRENT TOP 40    NEW WAVE  
LATIN:    SALSA    MERENGUE    CUMBIA    CHA CHA    TANGO    MAMBO

✓ **DJ Do's** Songs and/or Styles you definitely DO want played:

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It's also pretty easy to simply give percentages of styles or periods of music you want played: (i.e. 10% Disco; 25% Funk; 30% 1960's Music; 20% Latin/Salsa; 10% Rap; 15% Swing Era)

✓ **DJ Don'ts** Songs and/or Styles you definitely DON'T want played:

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✓ **Specific songs that simply must be played but do not appear on the DJ's list**

These songs should be decided by the client ahead of time so the DJ will have time to prepare. You can your personal CDs, MP3 CDs, iPods, and/or laptops to the event. In this case, specify the tracks you would like to be played.

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✓ **Taking Requests** What percentage of this option would you like? \_\_\_\_\_%

✓ Indicates items for client to fill out.